

Petroleum Fund Advisory Committee Meeting

January 14, 2004 Proceedings of Meeting

Attendee: Bob Knowlton, BG Environmental; Steve Rickerich, Ransom Environmental; Brian Kisiel, GeoIsight, Inc.; Michael Donahue, Aries Engineering; Shelley Tamis, Cyn Environmental; Kevin Sheppard, ODD Fund Board; Gary Lynn, DES; George Lombardo, DES; Tim Denison, DES; Joyce Bledsoe, DES; Mark Ledgard, DES

Additional outside attendees: Tim Stone, Stonehill Environmental

Topics:

1. General Feedback on New Petroleum Storage Facility Funds Guidance Manual

Overall good response – has helped reimbursement process and in educating people on how to put reimbursement requests together.

2. Project-Based Cost Categories

- a. One-Round Monitoring Second Day Increment.
The second day increment is available for one person over two days, or for two people to complete sampling in one day.
- b. Free Product Recovery.
Issue – Should six-visit standard budget be prorated for sites where less visits are needed? No: billings to be based on actual cost.
- c. DES Additional Work/Information Requests.
Email or fax approval of additional costs by DES PM or Mark Ledgard.
- d. Options for New Standard Budget Categories.
None identified.
- e. NH BIA Issues Concerning Fund Program Cost Structure
Number of issues concerning ODD Fund rate structure, information was put together for the Board.

3. Unit Based Cost Categories

- a. State IRA Contract Amendments Approved December 3, 2003
- b. Documentation for Non-Conforming Costs
Bob will be submitting information from trucking companies for transportation costs for contaminated soil.

4. Claims / Turnaround Time Status Report.

Between 60 and 90 day turnaround depending on the completeness of information.

5. Workscope Approval / Claim Documentation

- a. Engineer Certification of Contractor Quantities form.
Feedback needed on use of this form for non-RPI work
- b. DES looking at criteria for IRA vs. RPI soil removals
- c. Claim billing units should match SOW Units.

6. Site Remediation Technical Issues

- a. MW Repairs.
Feedback needed on proposed DES repair specification and oversight issues.
- b. Feedback needed on proposed DES GMP data transmittal cover sheet.

7. Other

Balloting for 2004 through 2007 PFAC representatives
ODDCF life expectancy – 2010 unless reauthorized by Legislature
Off-site access agreements – May be prepared by any service provider subject to standard budget limitations
DES to look at less frequent UST inspections for facilities with established performance
Bid bonds - lack of one means a non-responsive bid
Compensation for claim preparation costs
Mark-up on high cost supplies and materials
Incentives for DES expedited payment of large claims – e.g., discounts
Hearing being held on banning MtBE and SB19 on Well Owner Notification

Next Meeting Thursday, April 15, 2004 – 9:00am – 12:00pm rooms 110 & 111